

## STUDENT EXPERIENCE COUNCIL

<b>Serviced by:</b>	<i>A nominee of the Head of Student Support</i>
<b>Reports to:</b>	<i>Academic Board via its minutes</i>

### 1. Terms of Reference

- 1.1 To facilitate student participation and input into appropriate matters affecting the University community with the primary aim of enhancing the student experience.
- 1.2 To formalise and make more effective the communication between staff and students, particularly that complementing the existing feedback mechanisms, e.g. Staff/Student Liaison Committees (SSLCs).
- 1.3 To disseminate information from relevant committees for example, matters raised through surveys and questionnaires and other issues of relevance to the student body.
- 1.4 To provide a forum in which general (but not individual) student and staff concerns can be raised and discussed.

### 2. Membership

- President, Student Union (Co-Chair) (PSU)
  - Deputy President, Student Union (Co-Chair) (DPSU)
  - Head of Student Support (Vice Chair)
  - Secretary: Student Life Assistant (Minutes) (SECS)
  - Campus Services Manager (CSM)
  - Catering Representative (CR)
  - Chaplain (CHP)
  - Director of Sport (DS)
  - E-Learning Representative (ELR)
  - Elected Student Representatives from programmes and subjects
  - Elected Residents Representative from first year students living on campus
  - Employability Representative (ER)
  - Estates & Procurement Manager (EPM)
  - Schools nominees
  - Head of Library (HL)
  - Registry Services Representative (RR)
  - Inclusion Co-ordinator (IC)
  - SU General Manager (GMSU)
- 2.1 Members should send an alternate if possible if they are unable to attend.

- 2.2 The Chairs will be responsible for approving the agenda of each meeting; chairing each meeting; and overseeing the production of the draft minutes of the meeting, prior to confirmation by the Committee.

### **3. Conduct of Business**

- 3.1 The Committee will normally meet four times during the Academic Year, reporting to Academic Board via its minutes and when necessary and appropriate via agenda items proposed by the Chair.
- 3.2 It will be within the discretion of the Chair in consultation with the Vice Chair to cancel meetings if it is deemed that there is insufficient business or to call additional meetings if required.

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