

Information on Students

Students are asked to write to their placement educators before the start of their placement to introduce themselves and give the PE all necessary information. We encourage students to include any information that the PE might need to support the student's learning. This might include information about specific learning difficulties (such as dyslexia), mobility constraints or academic progress. Some students choose to wait until they meet their PE on the first day of placement to discuss any personal learning needs.

University of St Mark & St John tutors are not able to provide the placement educators with any information about the student's health, personal situation or academic record prior to the start of a placement. We are not allowed to give this information as it might prejudice the placement outcome or influence the placement educator's perception of the student. We recognise that placement educators, in seeking to provide the most optimum learning environment, would welcome prior information and this is why we urge students themselves to provide it.

In the case of a retrieval placement (where a student has failed a placement and so is repeating), we do meet with, or talk to, the lead placement educator before the placement and discuss the outcome of the failed placement and the specific areas of learning that need targeting. This is done with the student's knowledge.

Sickness Reporting

If a student is not able to attend placement because of sickness they must inform the relevant placement educator and Alison Colville (Placement Administrator) immediately. Where possible students should negotiate with their placement educator to arrange additional placement days to compensate for any absence.